

# E.W. STEVENS

## — Trust Fund —

ABN: 72 496 581 201

<b>Terms and Conditions</b>	
<b>Amount</b>	Scholarships are limited in number, and subject to availability of funds. Even if an applicant meets all the scholarship criteria, a scholarship may not be awarded. <b>For 2023:</b> <ul style="list-style-type: none"><li>• The maximum amount available per successful applicant is \$5,000.</li><li>• Amounts awarded to individual recipients may vary at the discretion of the Trustees.</li><li>• Applicants may apply for less than the maximum amount available.</li></ul>
<b>Timing</b>	If the Trustees declare funds are available for distribution in any given year, an annual call for applications will be made before Semester 1. It remains the discretion of the Trustee's if any further rounds are opened throughout the year.
<b>Duration</b>	1 year – Scholarships could be approved for longer than one year if continuing financial assistance is necessary for the course to be completed. Any such approval will be reviewed annually.
<b>Eligible Costs</b>	<b>Eligible costs:</b> <ul style="list-style-type: none"><li>• Secondary school/TAFE Fees (limited to no more than 50% of the maximum scholarship value)</li><li>• Board &amp; accommodation</li><li>• Textbook and course materials</li><li>• Uniforms</li><li>• Travel or relocation costs to/from place of study</li><li>• IT Equipment – laptop/digital media etc.</li><li>• Study tours (domestic)</li></ul> <b>Ineligible costs:</b> <ul style="list-style-type: none"><li>• University fees (HECS) able to be deferred</li><li>• Mobile phone &amp; charges</li><li>• Alcohol</li><li>• Any debt</li></ul>
<b>Payment Method</b>	Bank account – In most cases, scholarship payments for secondary school students are made to the student's parent or guardian. Payment may be made directly to a provider upon request.
<b>Reporting</b>	At the end of each semester the recipient will be required to provide a report detailing: <ol style="list-style-type: none"><li>1. How the scholarship funds have been spent.</li><li>2. An update on academic progress</li></ol> A report template will be provided. It is the responsibility of the scholarship recipient to provide this report to the Trustees by the specified date.
<b>Applications</b>	Only completed applications accompanied by all supporting documents will be considered. Scholarships are limited in number, and subject to availability. Even if an applicant meets scholarship criteria, a scholarship may not be awarded. All scholarships are awarded on the basis that you will maintain an active enrolment status at a secondary school or full-time enrolment in your approved course of tertiary or vocational education.

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<b>Termination</b>	<p>The Trust may terminate your scholarship if you have:</p> <ul style="list-style-type: none"><li>• discontinued from your school or approved course of study or have inactive enrolment</li><li>• failed to meet the eligibility requirements of your scholarship</li><li>• failed to meet the scholarships terms and conditions</li><li>• failed to maintain satisfactory academic progress</li><li>• been suspended or excluded from school or your course of study</li><li>• moved to a different geographical jurisdiction from where your scholarship was originally awarded; and/or</li><li>• have provided incorrect, false or misleading information or withheld relevant information on your scholarship application or after receiving a scholarship offer.</li></ul> <p>If your scholarship is terminated, you will not receive any further payments. You may be required to repay some or all of your scholarship.</p>
<b>Repayment of your scholarship</b>	<p>You will need to repay the scholarship if:</p> <ul style="list-style-type: none"><li>• the payment is made to you in error, or you have been overpaid</li><li>• your scholarship is terminated by the Board of Trustees</li><li>• you do not meet the conditions of the scholarship or are deemed to be ineligible for the scholarship; and/or</li><li>• you have been made a scholarship offer in error.</li></ul> <p>In the event that you are required to repay your scholarship, you must do so within 4 weeks of receiving the notification.</p>
<b>Privacy</b>	<p>Any information provided to the EW Steven Board of Trustees will be treated as confidential in accordance with the PPSA Privacy Policy and will be used for the sole purpose of administering the scholarship.</p>
<b>Disclaimers</b>	<p>Scholarship recipients are responsible for seeking taxation advice regarding their own individual circumstances. Scholarships may be regarded as taxable income.</p>
<b>Feedback, communication and event attendance</b>	<p>As a condition of your scholarship, you are required to:</p> <ul style="list-style-type: none"><li>• provide an update on the nature of the expenses made using your scholarship, which may include a record of expenses (receipts).</li><li>• write a testimonial statement on your perception on how the scholarship has assisted you to achieve your academic objectives for the year</li><li>• attend any events upon invitation</li><li>• You may be asked to participate in media or marketing activities for the Trust and for your first name, photograph and testimonial statement to be used in any related marketing materials and campaigns</li></ul>